



Resizing an image in Microsoft Word



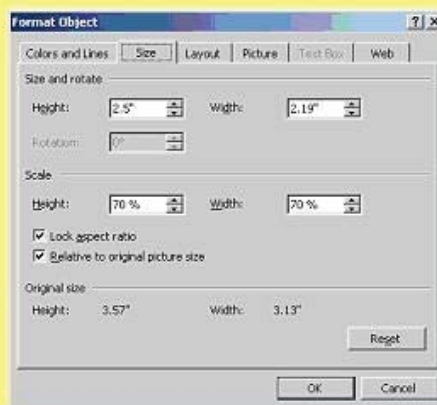
**Step 1. Copy and Paste Image
in Microsoft Word Document.
this is the Ravens Shield
Original Size 2.5" x 2.5"**

**Right Mouse Click on "pasted"
object and select "Format Object"**



**Resized result, at .5" height - note that
there is little or no loss in resolution.**

**Step 2. Chose the "SIZE" tab from the "Format Object Window", and
adjust the height or width to the desired size i start with about .9"
for jersey numbers, and about .3 - .4 for shoulder numbers, etc.
LEAVE the lock aspect ratio "checked"**



**By utilizing this method - many images can be placed on a single
page for printing, while allowing for the size of EACH image to
be controlled independently.**

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